

# Ins & Outs of Hooping

The first step in hooping is to know what size garment will fit what size board. To test board size pull the garment over the device and pull downward to make sure the shoulder seams line up with the front edge of the main board.

Do not stretch the garment out if needed use a smaller board size. When hooping extra large garments pull the extension arms out first, secure in place and then follow above step.

## Helpful Hints Guide

**Select correct board size. (example Adult)**

**Select correct hoop size. (example 15cm-5.9")**

(Always use the smallest hoop possible for the job)

- 1- Place Leveler Pro crosshair mark over color coded sticker garment size.
- 2- Leave space between top & bottom Leveler Pro brackets to allow the hoop room to expand.
- 3- Always hoop your backing.
- 4- Pull garment over device from back to front.
- 5- Make sure the shoulder seams match the hooping board front edge.
- 6- Place the top hoop into the hoop ring while applying steady pressure to the hoop.
- 7- Do not force the top hoop in place. If it is too tight loose the hoop ring adjusting screw.
- 8- After pushing in hoop grab the hoop and garment and pull it toward you and downward to allow the backing clips to release the backing then pull up and over the device.
- 9- Tighten the hoop screw prior to mounting hoop on machine.

